

Arts in Motion Studio West Michigan holds an annual strategic planning meeting that includes board, staff, parents and other community stakeholders. At the meeting, we discuss the current status of the organization and highlight areas we need to work on. Our organization is small and we have been focused on the year to year with attending to our needs and growth.

At this time our growth has shown us that we can look to develop a three-year plan. We plan on looking at the three-year plan on August 20, 2023. After we have had an opportunity to address our growth we will share a simplified plan on our website.

It is an exciting time for our organization and we work to ensure a long and successful future while intimately addressing the needs and talents of an artist with differing abilities. As we grow, we want to ensure to keep the environment that has made us a community that feels like a place of celebration.



Strategic planning: Arts in Motion Studio West Michigan

Goal One: Implement Long term methods of sustainability
Objective one: Improve fundraising
Tasks: Have people attend meetings of engagement committee
Board: Each board member requested to find one sponsor
Create yearly sponsorship opportunities sent out in fall, new year
Create new events, engage parents
Created materials to gain third party support
Board: attend one chair affair meeting, and take on one basket creation
Directors:Inform and update parents request support

Objective two: Review tuition pricing **Tasks**: Delight will write up proposed ideas Discussion over art fee, costume and how to assess it **Delight**: Come up with specific ways parents can volunteer for discounted classes that they can choose and hold this list in the office Create monthly tuition increase invoicing and billing practices **Interns and staff**: Have all policies available with new registration. Increase enrollment fee to 20 and reinforce getting it, increase communication with staff to be able to engage in this process

Objective three: Review corporate sponsors

Tasks: Have finance committee select target corporations, make sure we have match list for companies

Board: Each member select one corporation to speak to

Directors: Send quarterly notes or information

Staff: survey parents on potential corporations revisit relationships quarterly

Objective four: Establish, implement board development plan **Tasks**: Have development committee meet: objective decide type of member **Delight**: Find out about remote board members Call targeted corporations to inquire about required board membership Fill out matrix maintain Interview prospective members/create better questions Look at board development measures /programs/workshops Attend board retreats and share information



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Goal two: Outreach **Objective one**: Relationships with key organization **Tasks**: Executive director check in DSA/DAKC/ARC/IKUS bi monthly

Objective two: Promotion Arts in Motion Studio to broader community **Tasks**: Transformation stories, create through staff interactions Connect with schools or director of special education Begin to share chair art to showcase in community stores increase exhibits and performances

Goal three: Staffing and transition Target looking for staff that would fit organization Founding director to become artistic director transition with part time director

Objective One: Office staff increase support
 Tasks: Delight will be monitoring time and noting when spent doing things someone else could accomplish. This will enable to design and designate roles
 Tasks: Program director will refine duties.
 Long term look at development or advancement manager

Objective Two: Staff diversity **Tasks**: Make current staff aware / seek areas to promote Keep opportunities on website and facebook

Objective Three: Transition **Task**: Smooth ED transition **Delight**: Timelines for important paperwork Timeline for events reviewed and updated Files reviewed **Board**: Review policies and update including job descriptions Review Standard operating procedures